SÖFFNER

Ihr kompetenter Ansprechpartner
für klassische Organisationslösungen

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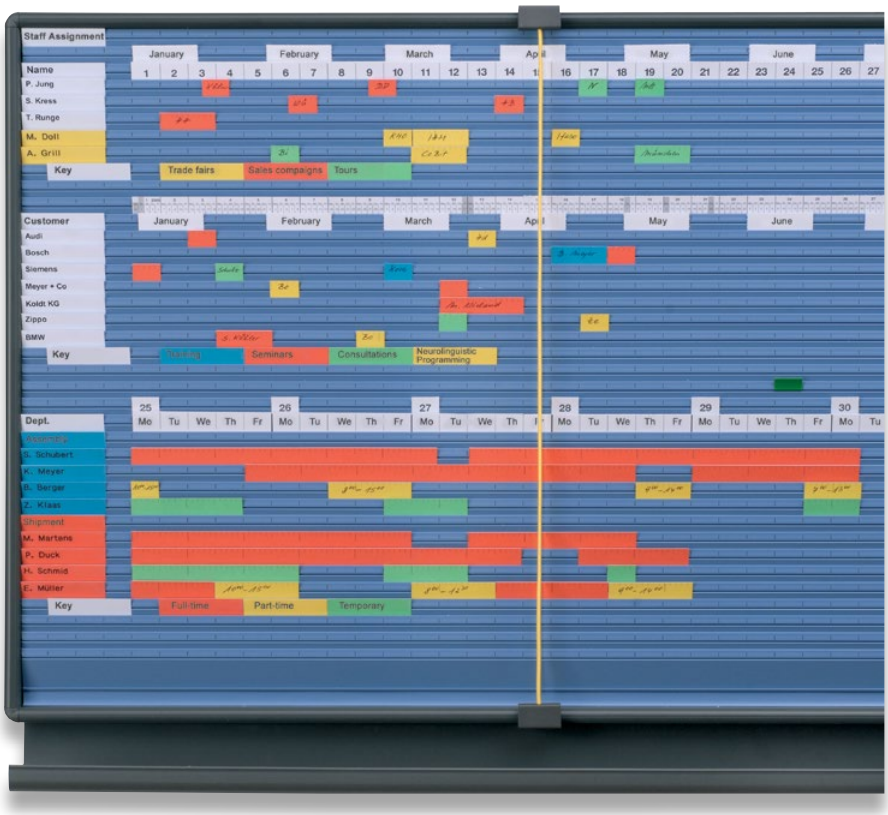
Project Planning

The foundation of an accurate and reliable project planning is always an explicit and clear arranged visualisation of the overall project with all its activities, whose duration is limited by start and finish dates.

This application sample shows the advantage of the planning system PLANO and the possibility to apply three different time scales at the same time.

7 Planning System PLANO



Personnel Planning

An explicit and clearly arranged visualisation shows who will be utilized or trained where and when, this means everyone sees where the colleagues can be found.

Where are personnel shortages, where are free spaces?

Capacity Planning – Sliding Planning

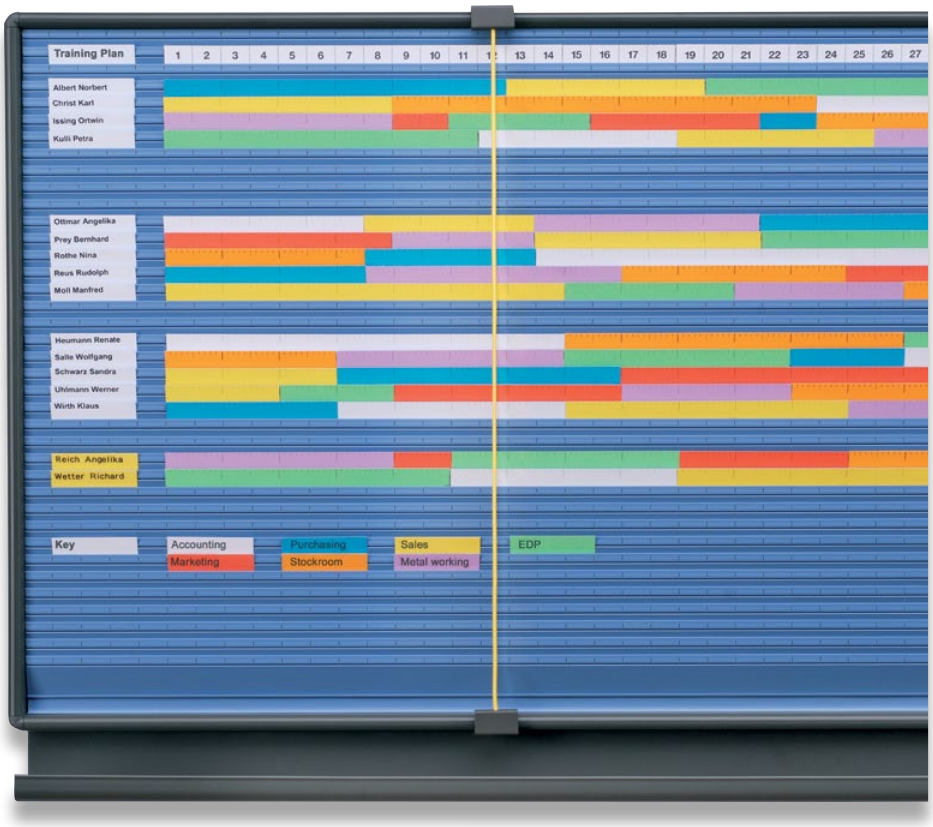
It is quite a challenge to accommodate the deadlines set by our customers and the ideal efficiency of the machines or assets.

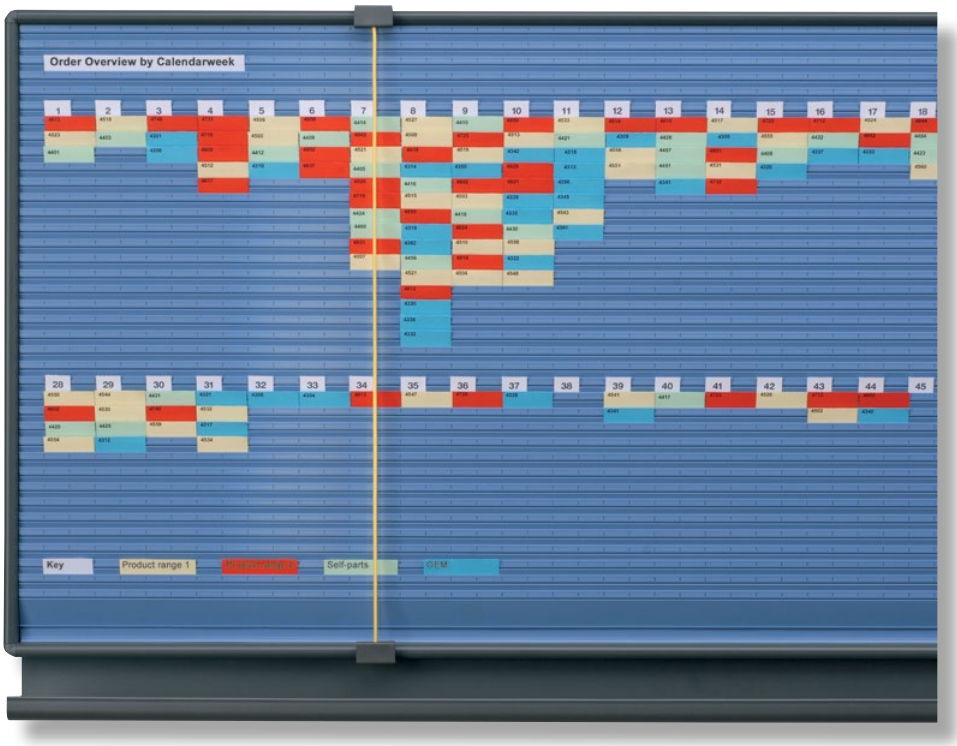
The visualisation of the scheduled work order times help to make the right decision. The various activities are shown by the colours.

Training Programme

The realistic and chronological structure of the training programme requires the overview of the training in the individual departments.

These should not be under or over staffed. The requirements can be well matched on the planning system PLANO and visualised with the coloured strips. Special dates, e.g. exams can be shown with additional plastic signals.

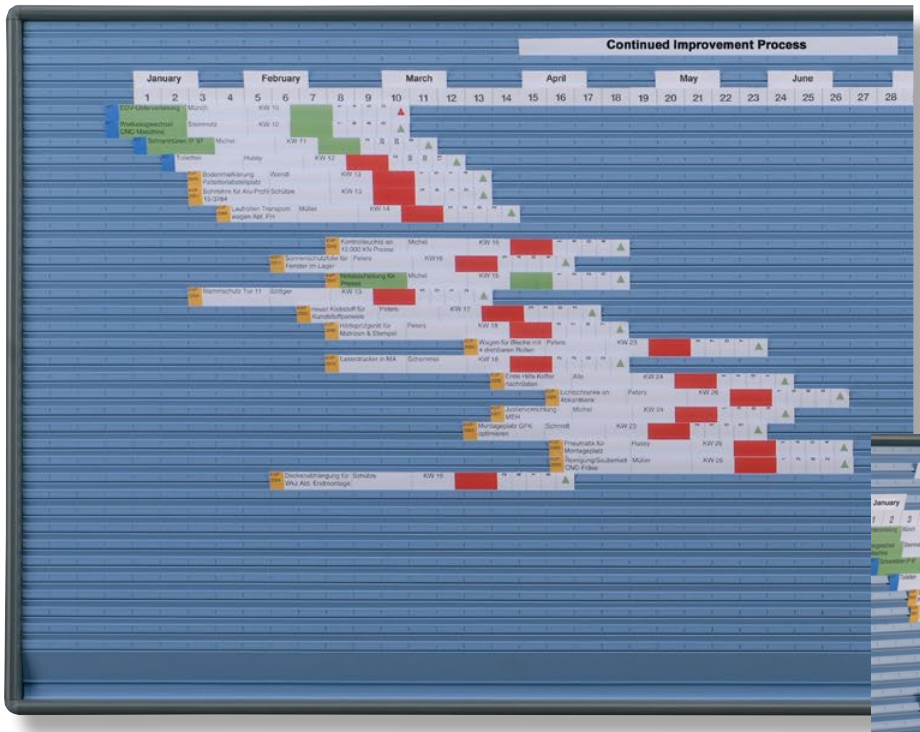




Order Overview

Immediately recognisable with one look, how many orders exist in which week from which customers or production areas. The coloured differentiation allows you to recognize the peaks in the separate areas immediately.

9 Planning System PLANO



CIP Boards

The development of a continuous improvement process from the employee suggestion system not only requires motivated staff, but also a structured and transparent process flow, clear responsibilities and properly functioning control. Using a scheduling board system, you can present the measures to be taken for improvement on a specially designed CIP-card in the board. All required information for the project is listed on this card.

Samples of CIP – cards and legends

www.weigang.de

Weekly Planner

The weekly planner allows everyone to see at one glance which task has to be handled. The weekly planner has self-clipping channel rows to insert different coloured cardboard strips.

The coloured cardboard strips show project phases, time periods or sequences. Additionally, it is possible to mark special dates with coloured signals, which function as a »visible alarm clock«.

Planning System PLANO

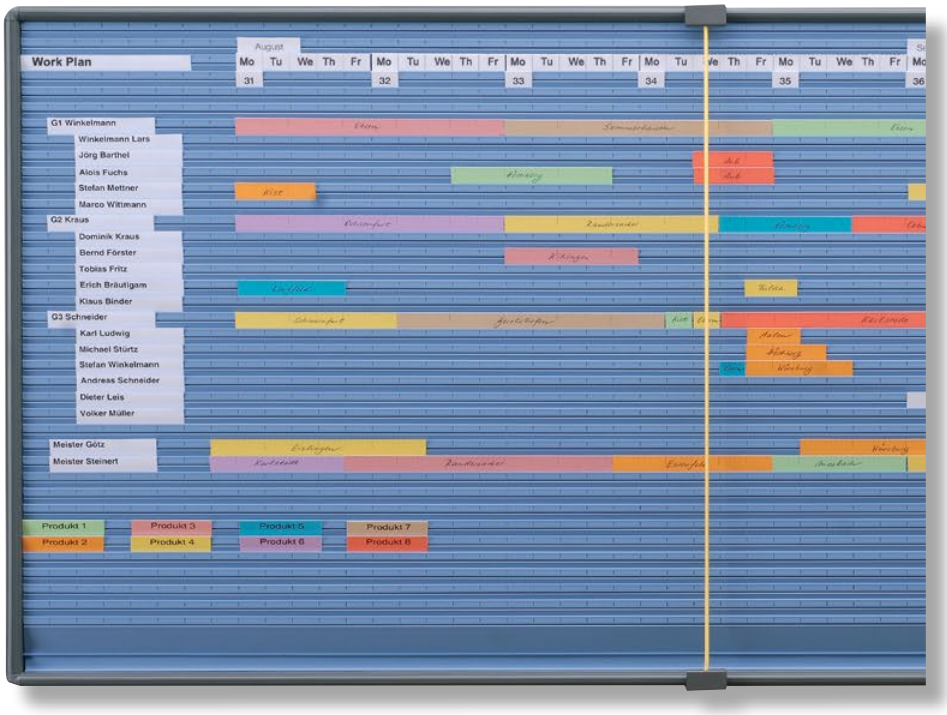
Planning 1 week for 45 employees or
Planning 3 weeks for 15 employees
W = 1260 mm, H = 720 mm,
28 mm scaling, 5 days a week,
8 hours a day, 1 hour = 28 mm,
plus 3 hours for Saturday,
56 channel rows
Item No.: 88 35 735

Scale Strips
white, Mon – Sat, 28 mm scaling
L = 1204 mm, 1 PK = 2 pieces
Item No.: 83 50 245

Work Plan

A visually displayed work plan on a planning board is an important resource for every proactively operating company. Complex coherences can be identified as well as individual sequences.

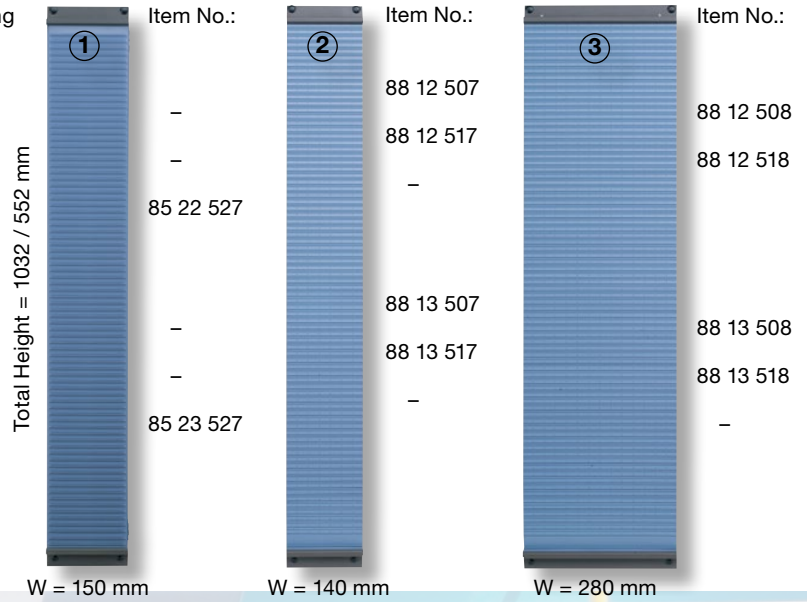
This simplifies decisions and grants reliability. The figure shows »who has to do what, when, where and how long«.



The Planning System PLANO

is an all-purpose planning board adequate for every planning task. The overlapping channel rows are designed to insert cardboard strips. The self-clipping function of the individual rows prevents accidental movement of the cardboard strips. The universal capability of the planning system PLANO is displayed by the signals which can be placed on the channels. They stand out behind the data strips and enable an additional possibility of visualisation. Out of the 32 mm data strips 12 mm are visible, also an additional 2 mm of the signals are visible.

Height/Scaling	Item No.:	Item No.:	Item No.:
960 mm			
20 mm	–	88 12 507	88 12 508
28 mm	–	88 12 517	88 12 518
Title Panel T-cards	85 22 527	–	
480 mm			
20 mm	–	88 13 507	88 13 508
28 mm	–	88 13 517	88 13 518
Title Panel T-cards	85 23 527	–	–



Title Panel for T-Cards ①
W = 150 mm, H = 960 mm or H = 480 mm with slots.
Number of usable rows if T-cards in the following size are used:
148 mm = 68 rows or 29 rows
52 mm = 77 rows or 37 rows
Row spacing is 12 mm.

Planning/Title Panel ②
W = 140 mm, H = 960 mm with 77 channel rows or H = 480 mm with 37 channel rows. Row spacing is 12 mm. Optionally vertical scaling with a 20 mm or 28 mm spacing is available. In combination with T-cards the planning panel can also be used as title panel.

Planning Panel ③
W = 280 mm, H = 960 mm with 77 rows or H = 480 mm with 37 rows. Row spacing is 12 mm. Optionally vertical scaling with a 20 mm or 28 mm spacing is available.

11 Planning System PLANO

Set of Wall Rails
light metal, umbra grey RAL 7022 with 2 tracks for planning panel and title panel, incl. mounting kit and instructions.

Basic Rail w/side trim		Expansion Rail	
Length	Item No.:	Length	Item No.:
440 mm	85 51 520	440 mm	85 51 525
720 mm	85 51 521	720 mm	85 51 526
900 mm	85 51 522	900 mm	85 51 527
1000 mm	85 51 523	1000 mm	85 51 528
1280 mm	85 51 524	1280 mm	85 51 529

Dateline Cursor
3 mm in dia., yellow – hooked into trim rail, it shows the current status.
Length:
960 mm Item No.: 87 69 501
480 mm Item No.: 87 69 502

Utensil Tray
for pens, strips etc. to slide onto wall rail.
Depth = 55 mm

Length	Item No.:
440 mm	85 56 520
720 mm	85 56 521
900 mm	85 56 522
1000 mm	85 56 523
1280 mm	85 56 524

T-Card with lines
W = 148 mm, H = 52 mm
Colours: white (2), yellow (3), pink (4), blue (5), green (6)
100 cards = 1 pk
Item No.: 85 89 10*

Traveller aluminium profile
for attachment to trim rail, incl. label strips for 12 mm row spacing and self-adhesive transparent cover.
Length 960 mm
Item No.: 88 52 501
Length 480 mm
Item No.: 88 52 502

*when ordering please add colour number!

Free-standing frames for »sliding planning« and »fixed frame boards« on page 26

PLANO Basic Model
Size without Frame

WxH mm	Rows	Scaling	Item No.:
1260x720	56	20 mm	88 35 725
1260x720	56	28 mm	88 35 735
1260x**480**	36	20 mm	88 35 705
1260x480	36	28 mm	88 35 715
420x720	56	20 mm	88 35 525
420x720	56	28 mm	88 35 535
420x**480**	36	20 mm	88 35 505
420x480	36	28 mm	88 35 515

Size with frame H=752 or 512 mm

Size with frame W=1286 or 446 mm

including
- frame
- dateline cursor
- utensil tray
- mounting kit

Expansion Board to extend the basic model **downwards**

WxH mm	Rows	Scaling	Item No.:
1260x720	60	20 mm	88 36 725
1260x720	60	28 mm	88 36 735
1260x**480**	40	20 mm	88 36 705
1260x480	40	28 mm	88 36 715
420x720	60	20 mm	88 36 525
420x720	60	28 mm	88 36 535
420x**480**	40	20 mm	88 36 505
420x480	40	28 mm	88 36 515

Size with frame H=745 or 505 mm

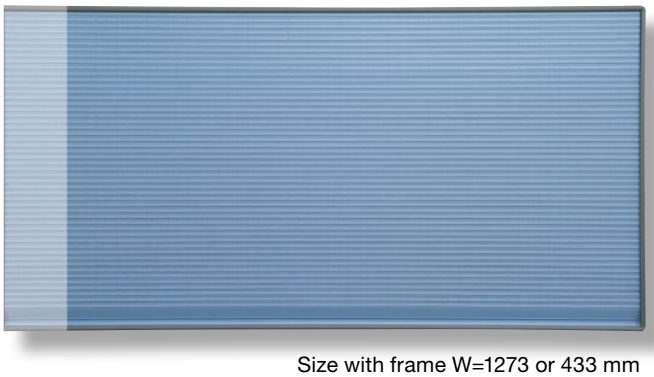
Size with frame W=1286 or 446 mm

including
- 2 lateral frame profiles with connectors
- 1 connecting trim horizontal
- mounting kit

Expansion Board to extend the basic model to the **right**

WxH mm	Rows	Scaling	Item No.:
1260x720	56	20 mm	88 37 725
1260x720	56	28 mm	88 37 735
1260x**480**	36	20 mm	88 37 705
1260x480	36	28 mm	88 37 715
420x720	56	20 mm	88 37 525
420x720	56	28 mm	88 37 535
420x**480**	36	20 mm	88 37 505
420x480	36	28 mm	88 37 515

Size with frame H=739 or 499 mm



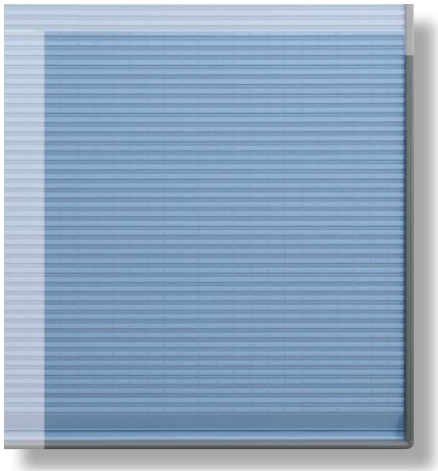
Size with frame W=1273 or 433 mm

including
- frame profile for top and bottom with connectors
- 1 connecting trim vertical
- utensil tray
- mounting kit

Expansion Board to extend to the **right, downwards**

WxH mm	Rows	Scaling	Item No.:
1260x720	60	20 mm	88 38 725
1260x720	60	28 mm	88 38 735
1260x**480**	40	20 mm	88 38 705
1260x480	40	28 mm	88 38 715
420x720	60	20 mm	88 38 525
420x720	60	28 mm	88 38 535
420x**480**	40	20 mm	88 38 505
420x480	40	28 mm	88 38 515

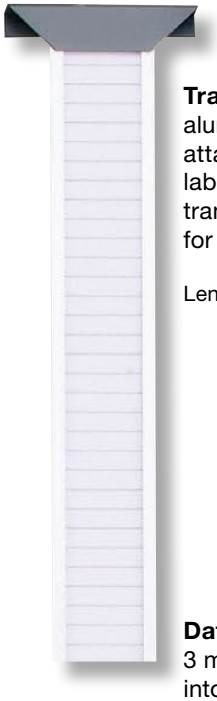
Size with frame H=745 or 505 mm



Size with frame W=1273 or 433 mm

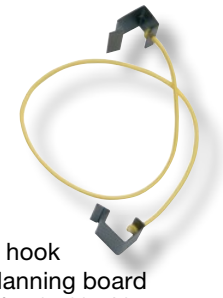
including
- connecting trims horizontal and vertical
- mounting kit

Signal Storage Case, without contents, 8 compartments
Size: 335x225x55 mm
Item No.: 85 61 003



Traveller
aluminium profile for attachment to frame incl. label strips and self-clipping transparent cover. Marking for row spacing 12 mm

Length:	480 mm	Item No.:. 88 52 505
	720 mm	Item No.: 88 52 506
	960 mm	Item No.: 88 52 507
	1200 mm	Item No.: 88 52 508
	1440 mm	Item No.: 88 52 509



Dateline Cursor
3 mm in dia., yellow to hook into the frame of the planning board

Length:	480 mm	Item No.: 87 69 503
	720 mm	Item No.: 87 69 523
	960 mm	Item No.: 87 69 543
	1200 mm	Item No.: 87 69 563
	1440 mm	Item No.: 87 69 583

13 Planning System PLANO – Accessories

Scales, white, 280 mm long, perforated at 140 mm, perforated horizontally every 32 mm

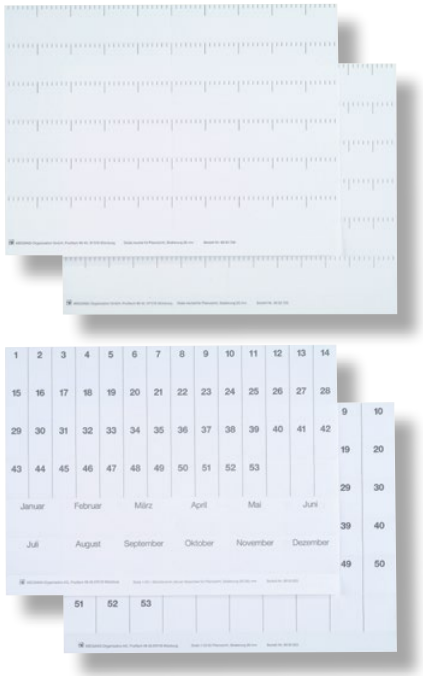
Scales, plain
Front side with 4/20 mm scaling
6 scales = 1 SH
Back side with 4/28 mm scaling

Item No.: 88 93 720

Scale, weeks and months
1-14, 15-28, 29-42, 43-53
1x 1-53 = 1 SH
Front side with 20 mm scaling
including names of the months Jan-Dec

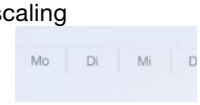
Back side with 28 mm scaling
without names of the months

Item No.: 88 90 853



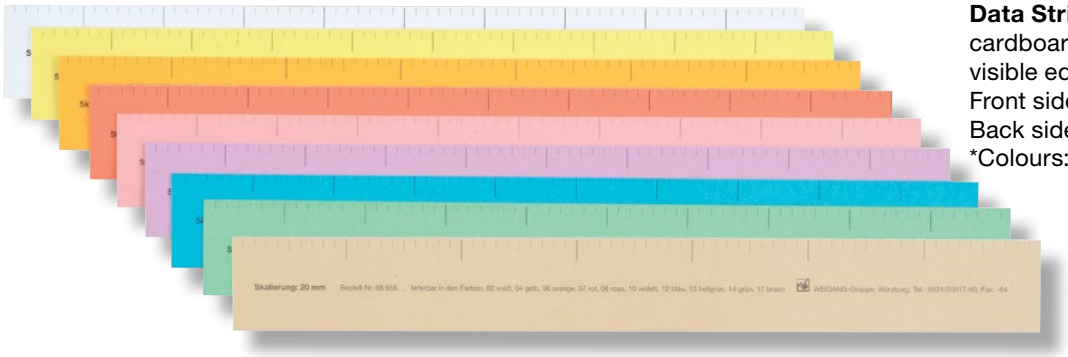
Day Scale (not shown)
Front side with 20 mm scaling
12x Mon-Sun = 1 SH
Back side with 56 mm scaling
6x Mon-Fri
Item No.: 8890920

Scale, days
Front side with 20 mm scaling
14x Mon –Fri = 1 SH
Back side with 28 mm scaling
12x Mon-Fri
Item No.: 88 90 820

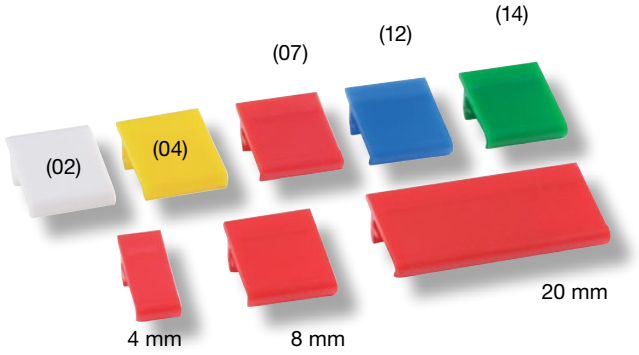


Protective Cover, clear
for data insert cards listed on the right
Height: 32 mm, 50 Pieces = 1 PG
Width: 50 mm Item No.: 88 68 150
Width: 60 mm Item No.: 88 68 160
Width: 70 mm Item No.: 88 68 170

Data Insert Cards
cardboard, with auxiliary line for writing and perforation to tear off, height = 32 mm, visible edge = 12 mm
colours: white (02), yellow (04), red (07), blue (12), green (14), assorted colours (55)
9 cards per strip
10 strips = 1 PK
Width: 50 mm Item No.: 88 68 5*
Width: 60 mm Item No.: 88 68 6*
Width: 70 mm Item No.: 88 68 7*
*when ordering please add colour number!



Data Strips
cardboard, W = 280 mm, H = 32 mm
visible edge = 12 mm
Front side: 4 and 20 mm scaling
Back side: 4 and 28 mm scaling
*Colours: **white** (02), **yellow** (04), orange (06), **red** (07), pink (08), purple (10), **blue** (12), light green (13), **green** (14), brown (17)
in 5 assorted colours (55)
100 strips = 1 PK
Item No.: 88 66 6*
*when ordering please add colour number!



Signale
plastic, to clip-on PLANO channel rows
Colours: white (02), yellow (04), red (07), blue (12), green (14), assorted colours (55)
100 signals = 1 PK

Signal 4 mm wide Item No.: 88 62 1*
Signal 8 mm wide Item No.: 88 62 2*
Signal 20 mm wide Item No.: 88 62 3*

*when ordering please add colour number!